

# 2023 STUDENT CALENDAR



## Important Dates – to be diarised

Office Hours are from 8 am to 4 pm Monday to Thursday. 8am to 3.30 pm Friday.

8 am to 12 noon Saturday (**payments and face to face lessons only**)

DATE	APRIL EXAMINATIONS	OCTOBER EXAMINATIONS
Examination registration begins	<b>Wednesday 01 February 2023</b>	<b>Tuesday 1 August 2023</b>
<b>EXAMINATION REGISTRATION ENDS</b>	Thursday 2 March 2023	Friday 01 September 2023
Candidate Numbers available online	Wednesday 15 March 2023	Monday 11 September 2023
<b>Examination Dates</b>	<b>03 April – 20 April 2023</b>	<b>02 – 13 October 2023</b>
<b>NB: Results available online</b>	Friday 16 June 2023	Tuesday 12 December 2023
<b>Presentation of Diplomas</b>	<p><b>In Harare</b> Saturday 4 March 2023</p> <p><b>In Bulawayo</b> Saturday 11 March 2023</p> <p>For those who completed their Diploma during April &amp; October 2022 Examinations.</p>	<p><b>In Harare</b> Saturday 02 March 2024</p> <p><b>In Bulawayo</b> Saturday 09 March 2024</p> <p><b>NB:</b> IPMZ will now conduct graduation ceremonies once annually in March. Those who will complete their Diploma in April &amp; October 2023 will graduate in March 2024.</p>

**\*N.B.** Assignment Deadlines for Students writing **April 2023 Exams is Wednesday 8 February 2023.**

**October 2023 Exams is Tuesday 18 July 2023.**

**Please note that you have to write 2 assignments per subject before writing examinations.**

**The assignments will contribute 30% of the Final Examination Mark.**

### Instructions to Students who wish to write examinations:-

Please read the full instructions in your modules.

1. Payments for **annual subscription and for modules** in each subject to be written must be received by National Office **BEFORE** applying to write the examinations.
2. An application form for examination registration can be downloaded from IPMZ website or collected from any of our IPMZ offices. Please either complete this form **or** write a letter requesting to write the examinations. The form or letter **MUST** arrive at the **National Office DURING THE EXAMINATION REGISTRATION PERIOD** and must contain the following:
  - (a) Your **FULL NAME** and Membership number
  - (b) The subjects you wish to write in full (i.e. not Training but Training Techniques or Management of Training).
  - (c) Your chosen examination center (**Harare, Bulawayo, Gweru, Mutare, Masvingo**)

**Payment in full must accompany the examination registration.**
3. Dates of examination registration are inclusive. Do not delay your registration.  
Failure to comply with these instructions may result in your registration being rejected.

# Examination Timetable April 2023



DATE	DIPLOMA		HIGHER DIPLOMA	
	9.00am to 12noon	1.30pm to 4.30pm	9.00am to 12noon	1.30pm to 4.30pm
Monday 03 April	Human Resource Management	Safety, Health, and Wellness  Payroll Management	Statistical Techniques for HR Analytics	Management
Tuesday 04 April	Employment Taxation  Recruitment and Selection  The Award	Management of Training  Labour Economics	Strategic HRM	Organisation Development
Wednesday 05 April	Performance & Reward Management  Principles of Economics	Data Visualization  Employment Relations	Financial Management	Management of Change
Thursday 06 April	Entrepreneurship Skills	Business Communication	Business Economics	Corporate Governance and Ethics
Tuesday 11 April	Human Capital Planning  People Analytics & Decision making	Management Development  Database Concepts and Fundamentals of Programming	Marketing Management	Labour Productivity
Wednesday 12 April	Management Information Systems  Organizational Development Analytics	Financial Accounting  Financial Accounting for Human Resources Analytics		
Thursday 13 April	Commercial Law  Training Techniques	Industrial Psychology  Human Resources Performance Analytics		
Friday 14 April	Research Methods	Law Of Evidence  Human Resources Metrics		
Wednesday 19 April	Business Statistics	Principles of Risk Management  Conciliation & Arbitration		
Thursday 20 April	Labour Econometrics  Payroll Accounting	Human Capital Planning Information Systems  Employment Law		

# Examination Timetable OCTOBER 2023



DATE	DIPLOMA		HIGHER DIPLOMA	
	9.00am to 12noon	1.30pm to 4.30pm	9.00am to 12noon	1.30pm to 4.30pm
Monday 02 October	Human Resource Management	Safety, Health, and Wellness  Payroll Management	Statistical Techniques for HR Analytics	Management
Tuesday 03 October	Employment Taxation  Recruitment and Selection  The Award	Management of Training  Labour Economics	Strategic HRM	Organisation Development
Wednesday 04 October	Performance & Reward Management  Principles of Economics	Data Visualization  Employment Relations	Financial Management	Change Management
Thursday 05 October	Entrepreneurship Skills	Business Communication	Business Economics	Corporate Governance and Ethics
Friday 06 October	Human Capital Planning  People Analytics & Decision making	Management Development  Database Concepts and Fundamentals of Programming	Marketing Management	Labour Productivity
Monday 09 October	Management Information Systems  Organizational Development Analytics	Financial Accounting  Financial Accounting for Human Resources Analytics		
Tuesday 10 October	Commercial Law  Training Techniques	Industrial Psychology  Human Resources Performance Analytics		
Wednesday 11 October	Research methods	Law Of Evidence  Human Resources Metrics		
Thursday 12 October	Business statistics	Principles of Risk Management  Conciliation & Arbitration		
Friday 13 October	Labour Econometrics  Payroll Accounting	Digital Human Capital Planning Information Systems  Employment Law		